

Alice Park Trust Sub-Committee

Date: Friday 16th January 2026

Time: 11.00 am

Venue: Kaposvar Room - Guildhall, Bath

Councillor Joanna Wright

Councillor Oli Henman

Councillor Saskia Heijltjes

Councillor Samantha Kelly

Councillor Paul May

Co-opted members non-voting: Mary LaTrobe-Bateman and Bryan Johnson

Chief Executive and other appropriate officers

Press and Public



**Corrina Haskins
Democratic Services**

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1. Inspection of Papers: Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. Details of decisions taken at this meeting can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. Public Speaking at Meetings

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. Supplementary information for meetings

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Decision Making Powers of the Sub-Committee:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

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at 11.00 am in the Kaposvar Room - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer will draw attention to the emergency evacuation procedure as set out on the Agenda.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTION
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is a **disclosable pecuniary interest** *or* an **other interest**,
(as defined in Part 4.4 Appendix B of the Code of Conduct and Rules for
Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

6. ITEMS FROM THE PUBLIC - TO RECEIVE STATEMENTS, PETITIONS OR QUESTIONS
7. MINUTES OF THE MEETING OF 19 SEPTEMBER 2025 (Pages 9 - 14)
8. ACCOUNTS AND ANNUAL REPORT FOR YEAR ENDING 31 MARCH 2025 (Pages 15 - 30)

To agree the Statement of Accounts for Alice Park Trust and the Annual Report for Alice Park Trust for year ending 31st March 2025.

9. FINANCE UPDATE (Pages 31 - 34)

The Sub-Committee is requested to note and consider the report.

10. ALICE PARK PLAY AREA PROJECT UPDATE

1. To update on phase 2 of Alice Park Play Area Project.
2. To consider what action to take in relation to the damage to the existing wooden multi play equipment in the context of phase 2 works.

11. ALICE PARK PUBLIC CONVENIENCES UPDATE (Pages 35 - 42)

The Sub-Committee to consider the update report.

12. DEFIBRILLATOR UPDATE

To consider the installation of a defibrillator at Alice Park.

13. TENNIS HUT AT ALICE PARK

To consider arrangements for the use of the tennis hut.

14. SHEFFIELD CYCLE STANDS

To seek to secure additional cycle parking at Alice Park to meet demand through the provision of additional Sheffield stands.

15. BAT SURVEY

To note that the Trust has agreed to a request from Avon Bat Group to undertake advanced bat surveys in Alice Park during April 2026.

16. FUN FAIR AT ALICE PARK

To consider a request to review fees for a fun fair to use the park during the annual Park in the Dark event.

17. EXCLUSION OF PRESS AND PUBLIC

The Sub-Committee is asked to consider passing the following resolution:

“the Sub-Committee having been satisfied that the public interest would be better served by not disclosing relevant information, in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972, RESOLVES that the public shall be excluded from the meeting for the following item(s) of business and the reporting of the meeting be prevented under Section 100A(5A), because of the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended.”

18. UPDATE ON TEA CHALET LEASE

The Sub-Committee to receive an update on the lease arrangements for the tea chalet.

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on 01225 394357.